



Outdoor Vendor Alert

March 27th and 28th, 2010

Dear Vendor:

It's time!! We are now accepting outdoor vendor applications for our 15th Festival. This year we are keeping our price at \$50.00 for the entire weekend! Just in case Mother Nature tries to spoil our party, arrangement for some indoor space has been made.

If you have never been a vendor at our Festival, it's an opportunity you don't want to miss. Come out and enjoy the fun. With our beautified downtown core and the warm weather coming, this is an excellent way for you to show local and visiting guests your amazing product display.

Please find attached forms to reserve space. Upon receipt of your completed forms and cheque, we will confirm your booking. On your arrival on March 27th, please see Megan or myself at Home Hardware for your display location.

We wish to thank all of our loyal vendors for their amazing support through the years of our festival. We will see you on sunny days March 27th and 28th.

Yours truly,
Grace Mitchell
Co-ordinator
encl.

For further information:

Please call Grace at: 1-705-357-1633 or email her at: gemcountry@hotmail.com



**Application for Outdoor Booth Space
On River Street**

March 27th and 28th, 2010

NAME:

COMPANY /SERVICE NAME:

ADDRESS:

POSTAL CODE: PHONE NUMBER:

EMAIL ADDRESS:

TYPE OF EXHIBIT:

SPACE REQUIRED: FEE ENCLOSED:

I will be selling my wares at the Festival: Yes..... No.....
I will be exhibiting only: Yes..... No.....
I will be demonstrating at the Festival: Yes..... No.....

Cost for space is **\$50.00** 8'x10' space allotment **Set up time:** 7:30 a.m. to 9:00 a.m.

Vehicles will not be allowed on River Street and Church Street except to load and unload
Vendors not set up with vehicles off the street by 9:00 a.m. may forfeit their space fee
We thank you for leaving the facilities as clean as they were when you arrived!

To reserve your space at the Festival:

1. Please complete this application form
2. Please sign the Rules and Regulations document (see attached)
3. Make your cheque payable to Sunderland Maple Syrup Festival
4. Mail the 3 pieces to:
Grace Mitchell, S370 Regional Rd. 10, R.R. #1, Sunderland, ON, L0C 1H0

For further information:

Please call Grace at: 1-705-357-1633 or email her at: gemcountry@hotmail.com



RULE AND REGULATIONS FORM
EXHIBITS & VENDORS CONCESSION
March 27th and 28th. 2010

1) LIABILITY

While all precaution will be taken to guard against loss of equipment or display material, the Exhibition will not assume any responsibility for loss of any kind.

2) INSURANCE

Exhibitor must insure their goods and or equipment against any loss.

3) TYPE OF OPERATION

The Exhibitor may not under any circumstance sublet all or any portion of their booth space rented under the terms of this contract. No knives, guns, or pornographic material will be allowed or any offensive materials.

4) STAFFING

Booth must be staffed during all hours of operation. Violation of this rule will result in automatic refusal of space to Exhibitor in subsequent years.

5) SOUND/VIDEO

In case where sound and or video equipment is used, Exhibitor is required to insure that there is no disturbance to neighbouring exhibitors.

6) FOOD VENDOR

Beverage may be sold in plastic or paper cups or cans. No glass bottles allowed. Food vendors must comply with regulation of Health Department.

7) FIRE REGULATIONS

The Exhibitor agrees to observe all Fire Regulation and maintain acceptable Fire Prevention practices as required by Sunderland Fire Department.

8) REFUSE

All refuse must be placed in the bin provided.

9) BOOTHS

Booth space not occupied by 9:00 a.m. will be re-sold immediately. NO refunds.

10) REFUND POLICY

There will be NO refunds 2 weeks prior to the Festival.

11) VENDOR COMPLIANCE

Vendors must comply with the rules as stated and requested by the committee members. Failure to do so may lead to expulsion.

I.....will not hold the Sunderland Maple Syrup Festival Committee or the town of Sunderland responsible or liable for any loss or damage to person, property or any bodily injuries which may occur during the Maple Syrup Festival.

I acknowledge with this signature that I have the necessary liability insurance.

SIGNATURE: DATE: