



## Craft Show Vendor Alert

March 27<sup>th</sup> & 28<sup>th</sup>, 2010

Dear Vendor;

Sunderland's annual Maple Syrup Festival is only a few months away. It's time for filling in an application form to participate in our 15<sup>th</sup> festival!

If you have never been an exhibitor or vendor at our festival, it's an opportunity you don't want to miss. Come out and enjoy the fun – and show our local and visiting guests your amazing product display.

Please find attached forms to reserve space. Upon receipt of your completed forms and cheque, we will confirm your booking. On your arrival on March 27<sup>th</sup>, please see Susan.

We wish to thank all of our loyal vendors for their amazing support through our past years of our festival. We will see you on sunny days March 27<sup>th</sup> and 28<sup>th</sup>.

Susan Wright  
Indoor Vendor Co-ordinator  
encl.

**For further information:**

Please call Susan at: 1-705-357-3225 or email her at: [ringer@interlinks.net](mailto:ringer@interlinks.net)



## ***Application for Craft Show Vendors***

**March 27<sup>th</sup> and 28<sup>th</sup>, 2010**

NAME: .....

COMPANY /SERVICE NAME: .....

ADDRESS: .....

POSTAL CODE: ..... PHONE NUMBER: .....

EMAIL ADDRESS: .....

TYPE OF EXHIBIT: .....

SPACE REQUIRED: ..... FEE ENCLOSED: .....

I will be selling my wares at the Festival:	Yes.....	No.....
I will be exhibiting only:	Yes.....	No.....
I will be demonstrating at the Festival:	Yes.....	No.....
I require electrical power:	Yes.....	No.....
I require a table:	Yes.....	No.....

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Cost for space is **\$60.00**      8'x10' space allotment      **Set up time:** 7:30 a.m. to 9:00 a.m.

We thank you for leaving the facilities as clean as they were when you arrived!

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### **To reserve your space at the Festival:**

1. Please complete this application form
2. Please sign the Rules and Regulations document (see attached)
3. Make your cheque payable to Sunderland Maple Syrup Festival
4. Mail the 3 pieces to:

Susan Wright, 12655 Hwy #12, Blackwater, RR#4, Sunderland ON, L0C 1H0

### **For further information:**

Please call Susan at: 1-705-357-3225 or email her at: [ringer@interlinks.net](mailto:ringer@interlinks.net)

### **Deadline for Application:**

We need to have your application by: **January 15<sup>th</sup>, 2010**



**RULE AND REGULATIONS FORM  
EXHIBITS & VENDORS CONCESSION  
March 27<sup>th</sup> and 28<sup>th</sup>, 2010**

**1) LIABILITY**

While all precaution will be taken to guard against loss of equipment or display material, the Exhibition will not assume any responsibility for loss of any kind.

**2) INSURANCE**

Exhibitor must insure their goods and or equipment against any loss.

**3) TYPE OF OPERATION**

The Exhibitor may not under any circumstance sublet all or any portion of their booth space rented under the terms of this contract. No knives, guns, or pornographic material will be allowed or any offensive materials.

**4) STAFFING**

Booth must be staffed during all hours of operation. Violation of this rule will result in automatic refusal of space to Exhibitor in subsequent years.

**5) SOUND/VIDEO**

In case where sound and or video equipment is used, Exhibitor is required to insure that there is no disturbance to neighboring exhibitors.

**6) FOOD VENDOR**

Beverage may be sold in plastic or paper cups or cans. No glass bottles allowed. Food vendors must comply with regulation of Health Department.

**7) FIRE REGULATIONS**

The Exhibitor agrees to observe all Fire Regulation and maintain acceptable Fire Prevention practices as required by Sunderland Fire Department.

**8) REFUSE**

All refuse must be placed in the bin provided.

**9) BOOTHS**

Booth space not occupied by 9:00 a.m. will be re-sold immediately. NO refunds.

**10) REFUND POLICY**

There will be NO refunds 2 weeks prior to the Festival.

**11) VENDOR COMPLIANCE**

Vendors must comply with the rules as stated and requested by the committee members. Failure to do so may lead to expulsion.

I.....will not hold the Sunderland Maple Syrup Festival Committee or the town of Sunderland responsible or liable for any loss or damage to person, property or any bodily injuries which may occur during the Maple Syrup Festival.

I acknowledge with this signature that I have the necessary liability insurance.

SIGNATURE: ..... DATE: .....